

VOLUNTEER INSTRUCTIONS



Thank you for participating in Test Drive...Next Stop Reality! This pivotal station will be the first one students attend upon entering the event. Your job as a volunteer is to hand out the appropriate materials to students as they enter the event and direct them on how to proceed with the event..

Check In

Prior to the event, each participating class will have students select a college and career choice, which they will use to calculate their total monthly net income. Students will record this information on a Student Status Packet and bring it with them to the event. Some students may not have a completed packet due to being absent during class. Pre-filled Student Status Packets for various careers will be available at the Check In table. Students without a packet should select one that closely matches their career interest (*e.g., a student planning to go into Accounting may choose the Financial Analyst packet*).

At your table:

Students will arrive at the event in groups throughout the day (please refer to the Event Schedule to see arrival times and group sizes) and will turn in their cell phones for safe keeping until they have finished the simulation. One person at Check In will welcome students and explain the event flow:

1. Check In
 2. Visit all five stations in the Fishbowl (even Child Care if childless) and then proceed to the West Gym where they will visit Check Point **first**
 3. All other stations in the gym in any order
 4. Final station is Check Out (they will need to answer questions on the back of their Student Stats Packets and turn them in at the Check Out station before exiting)
 5. They will return to Check In to pick up their cell phones and scan a QR code to take a post-event survey.
- After the overview, ask students to go to the appropriate side of the table to receive their Student Status Packets (they will be split into two groups based on alphabet).
 - Give them a Credit Score sticker and have them apply it on the front of their Student Status Packet.
 - Instruct them to pick up a Road Map, a Name Tag, and a Pen.
 - Remind them to complete their Name Tag and wear it before leaving your station.
 - Provide pre-filled packets to students who do not have one.
 - Remind students to record their Total Net Monthly Income on Line 1 of the Transaction Register (page 2).

Wish students good luck and remind them that volunteers are available to answer any questions.

Between groups:

- Refill supplies on the table (Road Maps, Name Tags, and Pens).

Thank you for participating in Test Drive...Next Stop Reality®!